



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
October 1, 2020 – Zoom Meeting

CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Betty Quan/Christine Kebez as Recording Secretaries.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> John called the meeting to order and welcomed guest Trevor Diseko of Terrapex who attended as a member observer. 	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> On a motion by Ian and seconded by Kelly, the minutes of the July 23, 2020 meeting were approved as tabled. Redactions for the website posting were provided by John in advance of the meeting which were agreed to by all. 	
3	Financial Report	<ul style="list-style-type: none"> The revised 2020-21 budget was reviewed. A motion was put forth to approve them by Norine and seconded by Ian <i>Carried</i> 	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> The committee met on August 18th. As members often request confirmation of membership the committee developed a certificate to verify members are in good standing Sample to be sent to the board John Fisher suggested to lobby insurance companies for COVID related work. John K. sent it to Warren at FCA who replied, and John will forward it to the Board to see if there's a role for EACO. 	Betty John

		<ul style="list-style-type: none"> The committee reviewed the budget to be presented at today's meeting. EACO discussed with vendors the possibility of cost savings. 	
4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> Social media (Twitter/LinkedIn) impressions/mentions numbers are comparable to last year – Twitter, 8 new followers John to follow up with Sarah if there has been an increase of members viewing social media Golf – 74 people attended the golf day; given Covid, results were comparable to previous years. Sponsorships were better. Directors are asked to like and share posts. The committee is meeting next week to discuss the virtual AGM framework. It was agreed to have it on Nov 19. 	John
4 c)	Membership Committee	<ul style="list-style-type: none"> All members have paid their membership dues and are up to date. Element Environmental submitted their application to become a General Member: Contractor. By way of confidential email voting, the Board approved it. 	
4 d)	Consultants Committee	<ul style="list-style-type: none"> The results of the Consultants poll were sent to the Contractors Committee. Martin and Norine to meet again to clarify a few items and will then send the results to the Board by the end of the month. 	Martin
4 e)	Contractors Committee	<ul style="list-style-type: none"> The Committee met to discuss the Consultants poll results. Some items still contested. Norine asked the MOL for clarification on interpretation of friable classification. They noted material must be assessed as it sits. This item should go to the Asbestos Committee regarding minimum requirements. 	
4 f)	Training Committee	<ul style="list-style-type: none"> Jeff looked into software options for online training. <ul style="list-style-type: none"> I. Zoom okay for meetings 2 hours or less II. For 2 hours or more, other platforms are better (i.e. Webex) – will have to pay the fee, but there are more engagement tools for presenting Jeff to send proposal for the Emerging and Existing Pathogen Cleaning Guideline session. IAQ Session – this was originally planned to be held in a downtown venue and target building owners. 	Jeff
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> There was nothing new to report at this time 	

4 g) ii	Lead Committee	<ul style="list-style-type: none"> • John will reach out to Craig again. 	
4 g) iii	IAQ Committee	<ul style="list-style-type: none"> • Rob Robinson presented the guideline in a 45-minute session at the EIA conference. 	
4 g) iv	Radon Committee	<ul style="list-style-type: none"> • Nothing to report 	
4 g) v	DeSub Committee	<ul style="list-style-type: none"> • Final editing being performed. 	
4 g) vi	Preventing Water Damage During Construction Committee	<ul style="list-style-type: none"> • Nothing to report 	
4 g) vii	Opioid Remediation Committee	<ul style="list-style-type: none"> • No update • Looking for more contractors to join committee 	
4 g) viii	Infection Control Committee	<ul style="list-style-type: none"> • The committee plans to meet monthly to review the document. 	
4 g) ix	DOP Committee	<ul style="list-style-type: none"> • Glenn held an online meeting in August • The changes recommended by the CSA were mostly accepted 	
5	New Business	<ul style="list-style-type: none"> • The Directors' terms were reviewed again. All those with terms expiring this year agreed to run for re-election (Kelly, Jeff, Glenn and Norine) 	
6	Next Meeting	<ul style="list-style-type: none"> • Next board meeting will be November 12th • The AGM will be held November 19th 	
7	Adjournment	<ul style="list-style-type: none"> • There being no further items to discussed, John adjourned the meeting 	