

## Minutes Environmental Abatement Council of Ontario Board of Directors Meeting January 24, 2019 – TCA Office

## **CHAIRMAN AND SECRETARY**

Steve Fulford acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	Steve called the meeting to order	
2	Review and Acceptance of Previous Minutes	<ul> <li>On a motion by John and seconded by Ian, the minutes of the November 22, 2018 meeting were approved</li> <li>Omissions for the executive summary for the website were reviewed.</li> </ul>	
3	Financial Report	<ul> <li>The 3<sup>rd</sup> quarter financials were reviewed.</li> <li>On a motion by Ted and seconded by Jeff, the financials were approved</li> </ul>	
4	Committee Reports		
4 a)	Executive Committee	<ul> <li>The committee met last week</li> <li>EIA – there is concern that members don't understand the benefits. They will develop a benefits page to post on the website</li> </ul>	
		<ul> <li>There will be no fee increase</li> <li>Michelle of the MOL will continue to be invited however her schedule is tight for attending</li> <li>Asbestos Federal regulations – Steve will finalize his BGIS document for posting on the website.</li> <li>The DSS committee met on Tuesday and are 90% complete. Just need to complete the demolition section</li> </ul>	Steve

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		<ul> <li>Water Prevention Guideline During Construction – CCA asked EACO to write a guideline. Will need to strike a committee. Steve to check with Romeo about compensation.</li> <li>EACO Strategy – need to aggressively grow the membership. The ExCom will hold a full day strategic planning session on Feb 5 to develop a long range plan.</li> <li>EIA conference is in Miami. We need to promote to the membership that they get a discount.</li> <li>OGCA Conference is April 11-12. Sarah coordinated the bronze sponsorship for EACO. Steve is trying to get on the speakers agenda re: DSS.</li> </ul>	
4 b)	Marketing & Programs Committee	36 people have already registered for pub night. Sarah estimates 60 people will attend	
		There was a request to reserve a bowling lane. Sarah to check the cost and maybe sponsor it	Sarah
		Ontario Home Inspectors Association (OHIA) show:     EMSL has a booth	
		<ul> <li>Facebook Page – Sarah asks if it's necessary and the Board agreed it wasn't needed at this point</li> </ul>	
		<ul> <li>LinkedIn impressions have increased from 13,000 to 30,000</li> </ul>	
		<ul> <li>Catherine Mills and Sarah will present at the EIA conference re: Women's Issues in the Industry.</li> </ul>	
		<ul> <li>Sarah proposed another women's event with a panel discussion. She will have more info for the next meeting. October is the best time for the event. Sponsorships should be included.</li> </ul>	Sarah
		Sarah will call the next meeting before the AGM	
4 c)	Membership Committee	There will be no fee increase	
4 d)	Consultants Committee	Steve will follow up with Rein about the survey monkey discussed at the last meeting.	Steve
4 e)	Contractors Committee	Need to organize 2019 meeting dates and provide to Betty to send out.	Norine/ Jimmy
<u> </u>	d).		

4 f)	Training Committee	<ul> <li>Jeff to work on the framework for certification of consultants. He noted that it is a great undertaking moving forward to maintain it and would require a full time person to manage it.</li> </ul>	Jeff
		<ul> <li>Apparently other associations have expressed interest in the concept in the past, however, there was no follow through.</li> </ul>	
		<ul> <li>Jeff mentioned that a schedule needs to be created for training</li> </ul>	Jeff
		<ul> <li>Asbestos Awareness session to be organized as a Breakfast Seminar for April 25 was agreed upon.</li> <li>Provide a certificate for attendance. There will be a call put out to see if anyone wishes to present it.</li> </ul>	Jeff
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	There was nothing new to report at this time	
4 g) ii	Asbestos Committee (College of Trades)	College of Trades to be disbanded but they haven't figured out what will be in place of it at this time	
4 g) iii	Lead Committee	There was nothing to report at this time	
4 g) iv	IAQ Committee	<ul> <li>Rob Robinson said that progress is being made but it's slow. It will be provided to the Board by the next Board meeting for review and ready for the AGM.</li> </ul>	
4 g) v	Radon Committee	<ul> <li>CARST – Ted reports that they have requested from contractors to carry errors and omissions insurance.</li> <li>Steve to ask Bruce Decker, who sits on their Board, for comment</li> </ul>	Steve
4 g) vi	DeSub Committee	<ul> <li>Met on Tuesday and it was deemed a successful meeting. An end of February deadline was given by Steve for all submissions.</li> <li>Hoping to have a final copy by March for the Board and the MOL to review</li> </ul>	Steve
5	New Business	<ul> <li>May 23<sup>rd</sup></li> <li>Betty suggested a new venue – possibly The Vue at 400 and 401. Sarah will do a site visit</li> <li>Suggestion to check with the Mississauga Visitors Bureau for a venue near the airport</li> </ul>	Sarah

		<ul> <li>Ontario Association of Home Inspectors         <ul> <li>They have a service called "Ask the Expert" on their site where members can pose questions and the President finds an expert to respond.</li> <li>They have asked EACO to be an expert on topics that pertain to abatement.</li> <li>They have asked EACO to sign a Memorandum of Understanding to share info and promote each other on its websites.</li> </ul> </li> <li>Golf         <ul> <li>Steve emailed Pete to confirm the date for the 2019 golf date (Sep 19) at King's Riding and obtain a contract</li> </ul> </li> </ul>	Steve Steve/ Pete
6	Next Meeting	<ul> <li>March 21, 2019 / 8:30 – 10:30 pm / TCA Offices</li> </ul>	
7	Adjournment	There being no further items to discussed, Steve adjourned the meeting	