



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
March 25, 2021 – Zoom Meeting

CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Betty Quan/Christine Kebez as Recording Secretaries.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none">• John called the meeting to order	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none">• On a motion by Martin and seconded by Ian, the minutes of the January 21, 2021 meeting were approved as tabled.• John requested one comment to be removed from financial section of the minutes for the Executive Report to be posted on the website.	
3	Financial Report	<ul style="list-style-type: none">• The year end is March 31st and the audit will commence shortly after.	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none">• The committee last met on January 13th.• Discussion of EACC transition of EIA's Chapterization documents; a rulebook will be needed on how it will unfold and many complications to iron out beforehand.• Administrative – how will chapters' Board of Directors communicate with EACC as a national organization.• How will fees be dispersed to chapters is a point of discussion• To create chapters, a minimum number of members would be required for sustainability.• EACC Constitution – there is some information that is redundant, and the wording can be removed as it is on the membership application.• Next meeting is April 7th.	

4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> • The proposed date for the next AGM is June 10th at Angus Glen Golf Club depending on restrictions. • Max 50 people capacity indoors and outdoors and Betty will look into holding it virtual as well for those unable to attend; meals will be plated. • A back up plan is to coordinate the AGM virtually. • Save the Date for June 10th will be sent out. • New logo submissions – there were 8 submissions and board wanted a brand refresh of colour and font type. • The board consensus for the new logo was given to Christine’s concept and will be launched at the AGM. • Website ideas – Sarah will send some examples to Betty. • The board would like to know the # of guideline downloads since the last report. 	Betty Christine Sarah Betty
4 c)	Membership Committee	<ul style="list-style-type: none"> • Applications from: <ul style="list-style-type: none"> ○ JPS – Contractor (mould) and applying as a general member. They met all the criteria and the board has accepted the application. ○ Amosite – they still need to send their H&S policy • The new membership application is being updated with the Code of Ethics included. It will be more generic; replace “Ontario” with “Provincial”. Will be ready for the next Ex Comm meeting. • The renewal invoices will be emailed/mailed by April 1st. 	Glenn Betty
4 d)	Consultants Committee	<ul style="list-style-type: none"> • The white paper on removal of asbestos contained in ceiling tiles is still in progress. 	
4 e)	Contractors Committee	<ul style="list-style-type: none"> • Norine sent out a request to contractors asking for their input but no response from any yet. 	
4 f)	Training Committee	<ul style="list-style-type: none"> • Steve offered to present a webinar on the Preconstruction Guideline similar to the one he did for IHSA. TCA to host it on its webinar platform 	Steve/ Jeff
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> • Steve had provided the committee’s recommendations for changes. No reply yet. 	

6	Next Meeting	<ul style="list-style-type: none">• Next board meeting will be May 27th.	
7	Adjournment	<ul style="list-style-type: none">• There being no further items to discussed, the meeting was adjourned.	