



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
May 24th, 2018 – Richmond Hill Country Club

CHAIRMAN AND SECRETARY

Steve Fulford acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> Steve called the meeting to order 	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> On a motion by John and seconded by Ted, the minutes of the March 28, 2018 meeting were approved Omissions for the minutes for website posting were provided 	
3	Financial Report	<ul style="list-style-type: none"> The audit was reviewed although it was already approved by Directors via an email vote earlier. 	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> There was nothing to report on at this time 	
4 b)	Marketing Committee	<ul style="list-style-type: none"> Steve forwarded to Caroline a link to the Asbestos Association in the UK to review their Social Media Campaigns 2 meetings for the Marketing Committee are to be scheduled – 1 coming up soon, and 1 in the Fall LinkedIn stats, 2017 – 21 people, 2018 – 1229 <ul style="list-style-type: none"> Large growth with our LinkedIn profile People like to view pictures from EACO events It was suggested that having a photographer at EACO events would be beneficial. This is to be discussed in future meetings. Sarah Jamieson to bring camera to AGM Marketing committee to create a flyer of “Why join EACO?” It should be on our website, front and center; i.e. benefits of being an EACO member 	Sarah

		<ul style="list-style-type: none"> • Caroline to invite everyone from LinkedIn group to join the company page • Sarah to review CEU /Continuing Educations Credit (units) for our EACO workshops • Caroline suggested website content update, including educational tips for our members/non-members 	
4 c)	Membership Committee	<ul style="list-style-type: none"> • In Betty's absence, Jason read the list of all 11 outstanding membership renewals for the Board to assist with collections 	
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Ian spoke with Rein who explained that the Consultants were waiting for "something" from the Contractors • The Minutes from Sept 2017 were reviewed to see what exactly was documented in this debate • Ian felt that the dialogue in the meeting was redundant adding that the Consultants and Contractors need to meet, discuss and reach a consensus • Jimmy, Norine, and Rein need to discuss what the Contractors are looking for then bring the response back to the Board • Steve to touch on the sensitivity of the topic at the AGM 	Jimmy Norine (Rein)
4 e)	Contractors Committee	<ul style="list-style-type: none"> • Pre-Qualified Contractors status was confirmed as: <ul style="list-style-type: none"> ○ <u>Existing Contractors Members:</u> will be grandfathered for 2 years at no additional fee. After the 2 years, they will be subject to the audit requirements. ○ <u>New Contractor Members:</u> They have a 5 year window to apply to be a Pre-Qual contractor • Directors agreed it would work and promote the best standards for the industry. • On a motion by Steve and seconded by Ted it was agreed that the Board is going forward at the AGM to present this new membership plan <i>CARRIED</i> • Jimmy to reach out to Rein to discuss the issues that the contractors had developed. • Looking to develop a FAQs for materials (plaster, vinyl sheet flooring, etc.) 	
4 f)	Training Committee	<ul style="list-style-type: none"> • It was decided to review and pursue the options of Continuing Education credits for our courses. Can charge more for them and they must have a minimum duration 	
4 g)	Programs Committee	<ul style="list-style-type: none"> • Ian is to officially step down • Sarah is to head the Committee that will be a 	

		combination of Marketing and Programs	
4 h)	Technical Committees		
4 h) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> At this time there is nothing new to report 	
4 h) ii	Asbestos Committee (College of Trades)	<ul style="list-style-type: none"> There was nothing new to report 	
4 h) iii	Lead Committee	<ul style="list-style-type: none"> There was nothing new to report 	
4 h) iv	IAQ Committee	<ul style="list-style-type: none"> Steve met with Rob – The document is 90% completed and should be presented to the Board in Sept and published by the end of the year 	
4 h) v	Radon Committee	<ul style="list-style-type: none"> There was nothing new to report 	
4 h) vi	DeSub Committee	<ul style="list-style-type: none"> To meet in June and present in September 	
5	New Business	<ul style="list-style-type: none"> EIA contacted Sarah regarding the Women’s Workshop with aspirations of rolling it through the US. Review of the CCA Mould guideline: it was accepted and it was noted that 70% of insurance are water damage and that there is no guideline There was a suggestion that could create a document for this. The list of committee volunteers was reviewed and it was decided to accept them all. The caveat is that they cannot miss more than 2 meetings. Jason to ask Betty to circulate a list of volunteers to the Committee chairs 	
6	Next Meeting	<ul style="list-style-type: none"> July 26, 2018 / 8:30 – 10:30 pm / TCA Offices 	
7	Adjournment	<ul style="list-style-type: none"> There being no further items to discussed, Steve adjourned the meeting 	