



Canadian Chapter of the EIA

Minutes Environmental Abatement Council of Ontario Board of Directors Meeting November 21, 2019 – TCA Offices

CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> John called the meeting to order John welcomed guests Bruce Decker and Rob DeMalo 	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> On a motion by Ian and seconded by Dave, the minutes of the Sep 26, 2019 meeting were approved as tabled. Omissions for the Executive Summary for the website were reviewed. 	
3	Financial Report	<ul style="list-style-type: none"> Betty reported on the Q2 (Sept) financials. The Meetings expense account is double of prior year due to the fact that the association exhibited at 2 more shows this year, plus an OGCA sponsorship. There was discussion about the golf revenue. Should we return to Wooden Sticks? Betty to check on their availability. The Programs and Marketing Committee will add this to their survey. A suggestion to justify the cost of attending a golf tournament (which many companies are now restricting) is to host an educational seminar in the morning A motion to approve the financials was put forth by Steve and seconded by Sarah <p style="text-align: center;"><i>Carried</i></p>	Betty M&P Comm.
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> At the last meeting, the Committee reviewed the items required to become EACC: name registration, accounting, banking, legal requirements, 	

		<p>chapterization, membership application, etc.</p> <ul style="list-style-type: none"> Betty was able to provide financial and legal information that basically implied the change is not an issue. A motion to approve the Legal fees of \$1000 to change the name was proposed by Ian seconded by Mark <p style="text-align: center;"><i>Carried</i></p> <ul style="list-style-type: none"> The Executive Committee will meet next on Jan 15th at 9:00 am The Board once again unanimously agreed/confirmed that EACO should move forward with the name change to Environmental Abatement Council of Canada (EACC). 	
4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> A meeting with Flourish Marketing took place Catherine Mills is now the chair of the committee. Event pictures were suggested to help enhance the profile of events online. There will be a Dec 5th networking event at the Spoke Club from 2 – 5 pm. Sponsorships will be available to help offset costs. There will be a power point presentation on the association’s activities. November 25th there will be a marketing committee meeting to discuss all the golf details Looking into getting a membership drive set up EIA Women’s Webinar on December 3rd, 1pm - 2pm. No charge for EACO members who are the key contact on the membership. The event is open to men as well IHSA gave recognition for the work done by EACO’s DSS Committee with the Gil Samson Award which Steve accepted. Sarah to add to the survey monkey: question re: which members do residential 	Sarah
4 c)	Membership Committee	<ul style="list-style-type: none"> Martech Group – approved Terrapex Environmental – approved DF Technical & Consulting Services – approved Elite Environmental – need updated insurance certificate. Once received they will be approved. S2S Environmental – Need quality control program and H&S procedures. Once received they will be approved Schouten Environmental – approved Bi Views Building Service – they have not responded 	

		<p>to requests for their H&S procedures and qualification statement. Betty to contact them again. Once received they will be approved.</p> <ul style="list-style-type: none"> • FPR Environmental – need contractor reference to be a Pre-Qual member. Dave Bremner volunteered to provide the reference. Betty to inform them. 	<p>Betty</p> <p>Betty/ Dave</p>
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Martin and Norine to meet next week to develop the questions for a survey. • Include the question re: residential work discussed earlier (with contractor and with homeowner) 	Martin
4 e)	Contractors Committee	<ul style="list-style-type: none"> • Once consultants provide survey responses then the committee can meet 	
4 f)	Training Committee	<ul style="list-style-type: none"> • DSS Guideline nearly ready and then can create a seminar • IAQ Guideline seminar to be held downtown. Martin to check with Rob about presenting it. • Jeff to look for venues (i.e. Ryerson, UofT, George Brown) 	<p>Martin</p> <p>Jeff</p>
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> • Nothing to report at this time 	
4 g) ii	Lead Committee	<ul style="list-style-type: none"> • Craig Duffield is new chair. He provided feedback: <ul style="list-style-type: none"> ○ Committee believes the guideline should be updated to match the lowered hazard levels that will come into force in January 2020. ○ The detection/reporting limits are achievable either through substitution of analytical method or by collecting from a larger area. ○ While the new levels are for very specific cases, the committee felt that they would end up being applied to a majority of cases (similar to the HUD guidelines), and that when the EPA finishes with their review of the cleanup levels, they will be lowered to match. ○ A little bit of further study is likely required to ensure that any other changes in the guideline occur, but mostly it will be changing a the numbers in Table 5 (on page 45) for Interior Window Sills, Residential Floors and Surfaces, and Child Care Facilities. • A one pager should be drafted to communicate to the membership of the upcoming changes. This will be followed by the committee updating the guideline 	

		<ul style="list-style-type: none"> • Printing the new updated Lead Guideline along with the new IAQ and DSS ones will reduce cost due to economies of scale. 	
4 g) iii	IAQ Committee	<ul style="list-style-type: none"> • The formatting of the tables need to be cleaned up and improved for legibility, both on the hard copy and PDF. • Decision to hold off on printing until EACC is finalized. • Need cover photo 	
4 g) iv	Radon Committee	<ul style="list-style-type: none"> • Bruce to provide draft white paper for posting on the website. 	Bruce
4 g) v	DeSub Committee	<ul style="list-style-type: none"> • There have been 5-6 comments received re: the draft. • Jay Inman also reviewed the draft • The committee will reconvene to review all comments and hopefully publish in Feb. 	
4 g) vi	Preventing Water Damage During Construction Committee	<ul style="list-style-type: none"> • John noted that the committee (chaired by Raj Singh) has struggled with not enough committee members. No constructor members either • The draft should be ready in the new year. 	
4 g) vii	Opioid Remediation Committee	<ul style="list-style-type: none"> • Betty listed 9 people who have volunteered for the committee. • David Bremner asked to be added to the list • Betty to send out an email to the volunteers to see who would be interested in being Chair of the Committee 	Betty
5	New Business	<ul style="list-style-type: none"> • TCA Agreement is coming up for renewal. Betty noted that should the association become EACC and additional administrative support is required, the fee will change. • Sarah promoted the asbestos film "Dirty Laundry" to the Board and there is another film called "Breathless" that she suggested • 	
6	Next Meeting	<ul style="list-style-type: none"> • Betty requested that the Jan 23 Board meeting be changed to Wed Jan 22 / 8:30 – 10:30 pm / TCA Offices 	
7	Adjournment	<ul style="list-style-type: none"> • There being no further items to discussed, John adjourned the meeting 	