

Canadian Chapter of the EIA

## Minutes Environmental Abatement Council of Ontario Board of Directors Meeting November 22, 2018 – TCA Office

## **CHAIRMAN AND SECRETARY**

Steve Fulford acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	Steve called the meeting to order	
2	Review and Acceptance of Previous Minutes	<ul> <li>On a motion by John and seconded by Jimmy, the minutes of the September 27, 2018 meeting were approved</li> <li>Omissions for the Executive Summary for the website were completed</li> </ul>	
3	Financial Report	<ul> <li>The second quarter financials were reviewed.</li> <li>Betty asked when the next EIA invoice will come in, Ian stated that more than likely Dec or Jan.</li> <li>On a motion by Jimmy and seconded by Ian, the financials were approved</li> </ul>	
4	Committee Reports		
4 a)	Executive Committee	<ul> <li>It was decided to meet on Jan 15 at 10:30 – 12:00 at the TCA offices</li> </ul>	
4 b)	Marketing Committee	<ul> <li>Answering to the call of some of the younger members who enjoyed the last pub night, Sarah suggested a pub night/networking event on Feb 21<sup>st</sup>. Venue to be decided on later</li> <li>Steve and Sarah met with the Ontario Association of Home Inspectors. They are holding their annual conference March 2-3 in Kingston and asked EACO to speak. Steve asked them to suggest a topic.</li> </ul>	Sarah

		<ul> <li>They discussed sharing links on the websites to increase exposure. Steve to draft a Memorandum of Understanding.</li> <li>Steve likes their "Ask an Expert" forum on their site</li> </ul>	Steve
		• Steve likes their Ask an expert forum on their site where people can write in with a question that is reviewed. Relevant ones are published with answers by professionals.	
		• Some of the social media stats were shared. Increase in numbers for Twitter and LinkedIn compared to last year at the same time.	
		<ul> <li>Carry over from last minutes: Sarah to discuss with Caroline how to use Facebook as way to advertise labour shortage in the industry.</li> </ul>	Sarah
		<ul> <li>Steve and Pete attended a UofT Dean's dinner.</li> <li>Discussion re: how buildings affect health and wellness of workers.</li> </ul>	
4 c)	Membership Committee	<ul> <li>MGI and Coast to Coast meet all the criteria for membership and were unanimously voted in</li> </ul>	
		<ul> <li>Norine asked if participation on the Contractors Committee was open to all or just Pre-Qual contractors. The consensus seemed to be to just pre-qualified contractors.</li> </ul>	
4 d)	Consultants Committee	<ul> <li>Steve and Rein met to discuss the issues from the contractors and decided to do a survey monkey. There are approximately 10 questions to work with</li> </ul>	Steve/ Rein
		<ul> <li>The idea is to have companies send out the survey to their supervisors and/or inspectors to gain answers that can be shared.</li> </ul>	
		• The questions will be specifically designed to make sure all the answers are as helpful and valid as possible	
4 e)	Contractors Committee	<ul> <li>The hope is to have that out before the next meeting</li> <li>Met Nov 14<sup>th</sup> – 6 people attended.</li> </ul>	
		<ul> <li>The conference call format seemed to be the better option and will be used moving forward</li> </ul>	
		• WHIMIS has significant changes as of Dec 1 that need to be communicated to companies. If Lee Senter wishes to send out the info to members directly, it must be from Dryit, not EACO. Unless he forwards it to Betty to send out on behalf of EACO as a follow up to the seminar	

		<ul> <li>Norine noted that sending minutes should be mandatory. Only to Pre-Qual members.</li> <li>Many were unaware of the new job posting service. Betty to ask Caroline to add it to her feeds. There was discussion on a gentleman's agreement to share workers.</li> </ul>	Betty
		<ul> <li>Steve sent the asbestos regulations to Norine to share with the committee.</li> <li>Dates need to be established for 2019 meetings and sent out</li> </ul>	Norine/ Jimmy/ Betty
4 f)	Training Committee	<ul> <li>Met on Oct 4<sup>th</sup>. It was a fully attended meeting (call ins as well) The goals and priorities were discussed</li> <li>Seminar topic ideas: Construction Hygiene, Desub, Radon and IAQ guideline</li> </ul>	
		• EACO certification for Consultants: committee likes the idea. It would have to be broken into smaller components. Jeff to develop a framework for the Board to review at the next meeting before going down this road.	Jeff
		<ul> <li>Steve suggested speaking with Michelle Beakstead- Jackson from the MOL to see what training they would value for the industry. Is having a 253H certificate enough?</li> </ul>	
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	There was nothing to report at this time	
4 g) ii	Asbestos Committee (College of Trades)	<ul> <li>There was nothing to report at this time</li> </ul>	
4 g) iii	Lead Committee	There was nothing to report at this time	
4 g) iv	IAQ Committee	<ul> <li>The document is close to completion. The general framework is in place and almost ready to publish</li> </ul>	
4 g) v	Radon Committee	<ul> <li>Jeff noted that Bruce Decker was going to do a seminar last November which is Radon month. Is there interest in proceeding with it?</li> </ul>	Steve
		• Steve to check with Bruce and report back at next	

		meeting.	
4 g) vi	DeSub Committee	<ul> <li>Next meeting should be in mid-January. It's 90% complete.</li> </ul>	
5	New Business	<ul> <li>Note to go out to Pete to follow up on 2019 golf venue         <ul> <li>return to King's Riding</li> </ul> </li> <li>Steve provided an update on the Construct Canada seminar. He is going to set up a meeting to go over the entire presentation. Betty to bring copies of the EACO Guidelines and EACO banner</li> <li>Federal asbestos regulations to be posted on the website</li> <li>Ian noted to make sure clients' HST number is valid, otherwise the vendor is liable for it</li> </ul>	Betty to Pete Steve Steve/ Betty
6	Next Meeting	<ul> <li>January 24, 2019 / 8:30 – 10:30 pm / TCA Offices</li> </ul>	
7	Adjournment	<ul> <li>There being no further items to discussed, Steve adjourned the meeting</li> </ul>	