

## Minutes Environmental Abatement Council of Canada Board of Directors Meeting July 22, 2021 – Zoom Meeting

## **CHAIRMAN AND SECRETARY**

John Kocjan acted as Chairman and Betty Quan/Christine Kebezes as Recording Secretaries.

#	Item	Discussion	Action
1	Call to Order	<ul> <li>John called the meeting to order</li> <li>John welcomed Jim Anderson back to the Board.</li> </ul>	
2	Review and Acceptance of Previous Minutes	<ul> <li>On a motion by Jeff and seconded by Norine, the minutes of the May 27th, 2021 meeting were approved as tabled. Motion carried.</li> <li>The Board approved the redaction of comments for posting on the website.</li> </ul>	
3	Financial Report	<ul> <li>The first quarter financials were reviewed.</li> <li>Membership dues are slightly higher than budgeted already</li> <li>Insurance rates for Commercial General Liability have increased</li> <li>New website development costs will be transferred from the General expense account to the Strategic Initiatives account</li> <li>On a motion by Norine and seconded by Kelly, the financial report for June 30th, 2021, was approved as tabled. Carried.</li> </ul>	
4	Committee Reports		
4 a)	Executive Committee	<ul> <li>The committee met on July 6<sup>th</sup>.</li> <li>There was discussion on how to list larger companies with offices across the country on the website and if there</li> </ul>	

should be a fee for that. There was also **Betty** 

discussion on showing members on an interactive map. Betty will follow up with Chris (webmaster) if this could be integrated on the website.

- New membership plaque -Betty/Christine have been in contact with the current plaque supplier, and they are in the process of sourcing costs of modern plaques - the cost will be much higher than the current lacquer version. Details will be sent out when costs are received.
- Template for quidelines/documents: we should maintain font and format consistency across guidelines documents; the new font being used (logo and website) is Montserrat and can be downloaded into the Font folder. John used the IAQ guideline as a template and Betty will send to the Board for comments.

New EACC business cards for President and Vice President have been ordered along with blank cards for all directors.

- Membership categories moving forward with the Pre-Qualified Consultant membership and Glenn will be providing draft criteria. A special resolution will be required. Ideally have this completed before the next AGM. Member approval can be electronic.
- MEIA (Manitoba Environmental Industry Association) – they receive both federal and provincial funding with focus on environmental work (soil, water, air); there is some member crossover, and they have similar goals as EACC. John is discussing a reciprocal agreement with their President.
- Every province has a similar association to the MEIA and EACC should reach out to them.
- John clarified the miscommunication with Change Connect which contacted some EACC members with an offer of a free webinar.

Glenn

4 b)	Marketing & Programs Committee	<ul> <li>New banners needed for events – need to be refreshed with the new logo and text</li> <li>Brochures need to be updated with new logo/text; at least electronically with the possibility of being printed - TBD</li> <li>There were 255 guideline downloads from May 13 to July 11<sup>th</sup>.</li> <li>Golf day is September 22<sup>nd</sup> at Wooden Sticks GC; no shotgun start - it will be tee time only starting at 8:30am. The eblast will be sent late July/first week of August.</li> </ul>	
4 c)	Membership Committee	<ul> <li>There was a consultant application from Environmental Management which met the requirements         Motion to accept the application by Glenn and seconded by Steve; motion carried</li> <li>Crozier Environmental would like to move their classification as a General member to a Pre-Qual; Glenn will revisit the application.</li> <li>All membership renewals have been paid as of yesterday.</li> </ul>	Glenn
4 d)	Consultants Committee	<ul> <li>Martin will schedule a meeting</li> </ul>	
4 e)	Contractors Committee	No update	
4 f)	Training Committee	<ul> <li>Steve to do a webinar on the DeSub guideline in September. Steve to send the promotional text to Betty. No fee. TCA will add it to their calendar of industry events.</li> </ul>	Steve Betty
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	Nothing to report.	
4 g) ii	Lead Committee	Nothing to report.	
4g) iii	IAQ Committee	Nothing to report.	
4 g) iv	Radon Committee	Nothing to report.	

4 g) v	DeSub Committee	Nothing to report. Going forward this will be removed from the agenda.	
4 g) vi	Preventing Water Damage During Construction Committee	Nothing to report	
4 g) vii	Opioid Remediation Committee	<ul> <li>No update.</li> <li>John will follow up with Dave to reach out to the 2 co-chairs to get an update.</li> </ul>	
4 g) viii	Infection Control Committee	No update	
4 g) ix	DOP Committee	With the upcoming Public Review of the CSA Infection Control Standard there could be updates to the new Performance Leak Testing Guideline for HEPA Filtered Equipment	
5	New Business	<ul> <li>The terms of Directors were reviewed.</li> <li>Steve reported that Catherine Mills has been elected on the EIA Board of Directors.</li> <li>The EIA fall technical seminar is scheduled for October 15th in Phoenix.</li> </ul>	
6	Next Meeting	Next board meeting will be September 15 <sup>th</sup> .	
7	Adjournment	There being no further items to discussed, the meeting was adjourned.	