

# Minutes

## Environmental Abatement Council of Canada Board of Directors Meeting September 15, 2021 – Zoom Meeting

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### CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Betty Quan/Christine Kebez as Recording Secretaries.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> <li>John called the meeting to order</li> </ul>	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> <li>On a motion by Ian and seconded by Sarah, the minutes of the July 22<sup>nd</sup>, 2021, meeting were approved as tabled. Motion carried.</li> <li>The Board approved the redaction of comments for posting on the website.</li> </ul>	
3	Financial Report	<ul style="list-style-type: none"> <li>The 2<sup>nd</sup> quarter ends Sept 30<sup>th</sup> so the financials will be presented at the next meeting.</li> </ul>	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> <li>The geographic location map of companies is currently being tested to see if it will work on the website. Once mocked up, it will be shown to the board for feedback.</li> <li>Have an option to have “other locations” listing if member has multiple locations across Canada/Province.</li> <li>Peter suggested to secure the domains .org and .com and have them re-directed to .ca – motion by Peter and seconded by Norine to buy the domains. Motion carried.</li> </ul>	Betty

		<ul style="list-style-type: none"> <li>• New membership plaque – modern looking mock-up was shown to the board. Need to determine the sticker colour.</li> <li>• A decision will need to be made if the plaque will be sent out to all members or only new members.</li> <li>• Perhaps ask at time of renewal, if the member would like a new plaque at their expense, in addition to the dues; alternatively, send out an eblast to key contacts to purchase a new plaque. May develop a survey monkey for feedback.</li> <li>• Betty/Christine will look into the best option for having the plaques mailed out – either by supplier or from TCA.</li> <li>• Guideline template –feedback received re: consistent guidelines.</li> <li>• Will guidelines need to have a province specific section?</li> <li>• Guideline downloads - add province field to determine where interest is from.</li> <li>• Business cards were ordered for President and VP; blank cards are available for the board members if they would like them. Great quality.</li> <li>• New application forms – Pre-Qualified Consultant Member position and a General Member Consultant position – unsure if they can be combined on one form. Glenn suggests that all category applications be separate due to the length of the application. Glenn to develop it.</li> <li>• When making changes to the categories on applications, the constitution needs to be changed – Betty will confirm with lawyer if a special resolution is required and if any associated fees to make the changes.</li> <li>• John had a discussion with MEIA (Manitoba Environmental Industries Association) about partnering opportunities. The Board agreed to pursue some sort of MOU or Letter of Intent. Let's wait to see what they propose.</li> </ul>	<p>Betty</p> <p>Glenn</p> <p>Betty</p>
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4 b)	<b>Marketing &amp; Programs Committee</b>	<ul style="list-style-type: none"> <li>From July 21<sup>st</sup> to September 1<sup>st</sup>, there have been 298 guideline downloads; the Mould Abatement and Lead Guidelines were the most popular.</li> <li>Golf update – 83 golfers and 12 sponsors</li> <li>Due to restrictions, Wooden Sticks limited the number of golfers and we had to move 20 golfers to an alternative date</li> <li>The new Covid-19 policy starts on golf day – everyone will be required to show proof of vaccination in order to enter premises.</li> <li>The new EACC banner will be brought to Wooden Sticks.</li> <li>Member Spotlight – Sarah to develop communication to ask members for information if they want to be highlighted/</li> </ul>	Sarah
4 c)	<b>Membership Committee</b>	<ul style="list-style-type: none"> <li>Crozier – wants to move from General member to Pre-Qual. Glenn is guiding them with the application.</li> </ul>	
4 d)	<b>Consultants Committee</b>	<ul style="list-style-type: none"> <li>Martin will schedule a meeting in October</li> </ul>	
4 e)	<b>Contractors Committee</b>	<ul style="list-style-type: none"> <li>No update</li> <li>Norine suggested that the Consultants and Contractors committee collaborate as well as include the Asbestos committee for a coordinated effort.</li> </ul>	Norine/ Martin
4 f)	<b>Training Committee</b>	<ul style="list-style-type: none"> <li>The DSub webinar is on Sept 16<sup>th</sup> with 120 registrants to date. Survey will be asked at the end of the webinar in regard to future topics. The webinar will be recorded and posted on the EACC website.</li> </ul>	
4 g)	<b>Technical Committees</b>		
4 g) i	<b>Asbestos Committee (Hazardous Materials Worker)</b>	<ul style="list-style-type: none"> <li>Nothing to report.</li> <li>This committee needs to be reignited as there has been no update since January</li> </ul>	

4 g) ii	<b>Lead Committee</b>	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
4 g) iii	<b>IAQ Committee</b>	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
4 g) iv	<b>Radon Committee</b>	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
4 g) v	<b>Preventing Water Damage During Construction Committee</b>	<ul style="list-style-type: none"> <li>John to reach out to Raj to resurrect the committee.</li> </ul>	
4 g) vi	<b>Opioid Remediation Committee</b>	<ul style="list-style-type: none"> <li>Drafted white paper.</li> <li>Betty asked for a draft for the November meeting</li> </ul>	
4 g) vii	<b>Infection Control Committee</b>	<ul style="list-style-type: none"> <li>Peter wants to collaborate with IAQ Committee to add an addendum re: reduce Airborne Pathogens in enclosed spaces.</li> <li>John to email the IAQ chairs about it</li> </ul>	John
4 g) viii	<b>DOP Committee</b>	<ul style="list-style-type: none"> <li>CSA comments are out for review – Glenn will follow up with Bruce and have something for next meeting</li> </ul>	Glenn
5	<b>New Business</b>	<ul style="list-style-type: none"> <li>2022 meeting dates confirmed</li> <li>Vaccine policies – many project owners are requesting vaccinated employees only. What are the options? Human rights issue?</li> </ul>	
6	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>Next board meeting will be November 25th</li> </ul>	
7	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>There being no further items to discussed, the meeting was adjourned.</li> </ul>	